



Road Ranger Safety Meeting

04/20/2022

Metric Engineering on behalf of FDOT District 2

GAINESVILLE ROAD RANGER SAFETY MEETING AGENDA



April 20, 2022

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Scott Christmas |
| 3. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 4. AVL | Lisa Sparling / Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 5. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| 6. ROAD RANGER OPERATOR QUESTIONS | |
| 7. ACTION ITEMS | |
| 8. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Notes:

- Scott opened the meeting and welcomed everyone.
- Scott asked new employees to please stand up and introduce themselves.
- Next Road Ranger Meeting May 18, 2022.
- Scott advised the Road Rangers he will get back to them on the questions they had when he can speak to Dee Dee and Amanda together.
- Scott went over the 2 Procedural Errors.
- Scott reminded the Road Rangers to please make sure they are putting in the events before helping the motorist.
- Scott reminded the Road Rangers to get an overtime code from the TMC.
- Scott advised the Road Rangers if their uniforms are coming back dirty to please put their name on sticky and put on his desk. He will handle it from there.
- Scott reminded the Road Rangers they should not be talking about events to others and please no pictures unless the TMC is requesting a picture and then it is only sent to the TMC.
- Scott asked the Road Rangers to please do not talk negative about an employee or vendor.
- Scott advised the Road Rangers that State Farm is no longer a sponsor.
- Scott reminded the Road Rangers that they are not allowed to use the turn around. Please go to the next exit and turn around.
- Scott advised the Road Rangers if they past the motorist to please go to the next exit and turn around.
- Scott reminded the Road Rangers they are to go 5 miles under the speed limit.
- Scott asked the Road Rangers if they were having any issues with the vendors. Road Rangers advised they were not.
- Scott showed pictures of the Road Ranger truck beds that were involved in an accident and are now totaled.
- Scott reminded the Road Rangers they are not to push or pull a vehicle.
- Scott advised the Road Rangers if someone is stuck in a ditch they may use our tow straps but remember they are cheap and could break.
- Scott went over Break/Shift time changes.

- Scott reminded the Road Rangers they may not take breaks during peak hours.
- Scott reminded the Road Rangers they are allowed 2 15 minute breaks. However, they are not allowed to combine the break and take a 30 minute break at once. If this continues the Road Ranger will be written up and sent home.
- Scott reminded the Road Rangers approval is needed before giving out gas.
- Scott reminded the Road Rangers all cones must be deployed unless they are only red tagging a vehicle.
- Scott asked the Road Rangers to please do not get in a hurry.
- Scott asked the Road Rangers who was putting duck tape on the red tags? They are not to put duck tape on red tags.
- Scott reminded the Road Rangers to please make sure you are handing out the comment cards.
- Scott reminded the Road Rangers that motorist may also comment on the Road Ranger Facebook page.
- Scott advised the Road Rangers that Hurricane Season is just around the corner. Please be prepaid and start getting your family prepared.
- Scott reminded the Road Rangers no time off will be approved during Hurricane Season.
- Scott reminded the Road Rangers no texting while driving.
- Scott asked the Road Rangers to please reframe from using your personal phone while in the Road Ranger vehicle.
- Scott went over Genral Safety.
- Scott asked the Road Rangers to please make sure you are checking all fluid levels before leaving the yard.
- Scott reminded the Road Rangers to not depend on their co-workers to do their job
- Scott asked the Road Rangers to please come to him if they are having an issue with another Road Ranger/Employee.
- Amanda will remind the Operators that if FHP is not available to please call the local Sheriff's Office.
- Amanda asked the Road Rangers to please call the TMC and advise them to call maintenance if they think the event will last longer than 30mins.
- Meeting adjourned.



Road Ranger Safety Meeting

Wednesday, April 20, 2022
Gainesville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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Amanda Nichols	Metric	Gainesville Jax	SUPERVISOR		
Wisa Santiago	Metric	SAX			

